



MOCLI60527A

Facility: _____

Dossier :	_____
Nom, Prénom :	_____
Date de naissance :	_____ <input type="checkbox"/> F <input type="checkbox"/> M aaaa-mm-jj
NAM :	_____ Exp. _____ aaaa-mm
Nom, Prénom de la mère :	_____

**AUTHORIZATION TO COMMUNICATE INFORMATION
– RECORD OF DECEASED USER**

IMPORTANT: ENTER THE DECEASED USER'S INFORMATION IN THE UPPER RIGHT CORNER OF THE FORM.

I, the undersigned, _____
(Requester's name and address)

In my capacity as:

Heir, legatee by particular title or legal representative¹

Explain in detail the right you wish to exercise / why and in what capacity you are seeking access. *Use the space on the reverse.*
If applicable, attach proof of the steps you are taking (legal proceedings or contesting the will).

Documents required based on the capacity in which you are applying:

- Death certificate if the user died at another institution;
- Document proving the requester's capacity: user's will, life insurance policy, etc.;
 - If holographic will or will made before two witnesses: proof of homologation of the will;
 - If no will: birth certificate / marriage certificate / proof of common-law relationship (e.g., income tax return);
- Will search certificate issued by the Chambre des notaires and the Barreau du Québec.

Spouse, ascendant or descendant to obtain the cause of death¹

Documents required depending on the case:

- Death certificate if the user died at another institution;
- Proof of relationship² with the user: birth certificate;
- Marriage certificate, act of civil union, or proof of common-law relationship (e.g., income tax return).

Spouse or close relative for the bereavement process³

Explain how the requested information is likely to help you in your bereavement process. *Use the space on the reverse.*

The request will be approved only if the deceased did not state their opposition.

Documents required depending on the case:

- Document establishing a family relationship with the deceased. (e.g., birth or marriage certificate)
- Where applicable, a description of the circumstances that enables us to understand your emotional ties with the deceased.

Person related by blood¹

Genetic or hereditary disease under investigation: _____

Documents required depending on the case:

- Death certificate if the user died at another institution;
- Proof of relationship² with the user: birth certificate.

¹ According to the Act respecting health services and social services

² Relationship of the child to the father, mother

³ According to the Act respecting Access to documents held by public bodies and the Protection of personal information

Nom : _____ Prénom : _____ #Dossier : _____

Authorize the institution/facility: _____

To send to: _____ or Same as above
(Name and address)

The following information: _____

Regarding the care or services received during the following period: _____

Requester's signature

Date

- Explain in detail the right you wish to exercise / why and in what capacity you are seeking access:
- Explain how the requested information is likely to help you in your bereavement process.

ACT RESPECTING HEALTH SERVICES AND SOCIAL SERVICES (ARHSSS)

23. The heirs, legatees by particular title and legal representatives of a deceased user are entitled to be given communication of information contained in his record to the extent that such communication is necessary for the exercise of their rights in such capacity. The same applies to the person entitled to the payment of a benefit under an insurance policy on the life of the user or under a pension plan of the user.

The spouse, ascendants or direct descendants of a deceased user are entitled to be given communication of information relating to the cause of death of the user, unless the deceased user entered in writing in his record his refusal to grant such right of access. (...)

Notwithstanding the second paragraph, persons related by blood to a deceased user may be given communication of information contained in his record to the extent that such communication is necessary to verify the existence of a genetic or hereditary disease.

ACT RESPECTING ACCESS TO DOCUMENTS HELD BY PUBLIC BODIES AND THE PROTECTION OF PERSONAL INFORMATION

88.0.1. A public body may release personal information that it holds concerning a deceased person to the spouse or a close relative of the person if knowledge of the information could help the applicant in the grieving process and if the deceased person did not record in writing his refusal to grant such a right of access.